

CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS
MEETING DATE AND TIME:	Tuesday, February 9 at 1:00 p.m.
PLACE:	861 Silver Lake Blvd, Dover, Delaware Conference Room B second floor of the Cannon Bldg.
MINUTES APPROVED:	March 9, 2010

MEMBERS PRESENT

Jerrold Spilecki, Professional Member, President
Hope Squier, Healthcare Member
Terri White, Professional Member
Timothy Ballas, Professional Member
William Daisey, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Patricia Murphy, Deputy Attorney General
Renee' Holt, Administrative Specialist II

MEMBERS ABSENT

Frances Wimbush, Healthcare Member, Secretary
Carolyn Cotter, Public Member, Vice-President
Maria Simoes, Public Member

OTHERS PRESENT

Suzanne Raab-Long

CALL TO ORDER

Mr. Spilecki called the meeting to order at 1:25 p.m.

REVIEW OF MINUTES

The Board reviewed the minutes of the October 13, 2009 meeting. Mr. Daisey made a motion, seconded by Ms. White to approve the minutes as presented. The motion was unanimously approved.

The Board tabled the review of the minutes from November 10, 2009 meeting.

UNFINISHED BUSINESS

Strategic Plan

There was nothing to report.

Discussion on Updating Current AIT Program

Mr. Spilecki reported he collected information from Pennsylvania and will incorporate changes to the draft document. Mr. Spilecki will forward to Ms. Holt for distribution to the Board for final review at the March meeting.

NEW BUSINESS

Review of Continuing Education

Ms. White made a motion, seconded by Mr. Daisey to approve the following applications for the hours indicated:

Delaware Healthcare Association - Delaware Healthcare Forum – 10/27/09 for 5.0 hours

Charlotte J. Brown – DHSS Division of Aging Adults with Physical Disabilities - Fraud Professional Conference – 11/04/09 for 4.25 hours

Division of LTCRP – “Beyond the 5 ‘Rights’: A Nursing Perspective of Medications in LTC” – 11/5/09 for 5.0 hours

Delaware Health Care Facilities Association – “DHCFA’s 2010 Legislative Conference” – 1/13/10 for 3.5 hours

Institute for Natural Resources – “Understanding Anger” – Home Study Course – for 3.0 hours

Gina Nanna – Institute for Brain Potential – “The Ever Changing Brain” – 3/4/10 for 6.0 hours

Health Care Association of New Jersey (HCANJ) – “HCANJ Annual State 20 – Hour Symposium” – March 23 – 25, 2010 for 20 hours

REVIEW OF ADMINISTRATOR IN TRAINING APPLICATIONS

Alpha Mansaray – Mr. Spilecki reviewed the application and stated the application was incomplete and would be returned to Board office for further action.

Tina Morton - Mr. Spilecki reviewed the application and made a motion to approve for a 9 month AIT program, seconded by Ms. White. The motion was unanimously approved.

Carol Holzman – Mr. Spilecki reviewed the application and made a motion to approve for a 9 month AIT program, seconded by Ms. White. The motion was unanimously approved.

REVIEW OF AIT PROGRESS REPORTS

Nathan Millman (Final) – Mr. Ballas reviewed and made a motion to accept the final progress report, seconded by Ms. Squier. The motion was unanimously approved.

Anne Marie Hoover – Mr. Ballas reviewed and made a motion to accept the progress report, seconded by Ms. Squier. The motion was unanimously approved.

APPLICATION FOR NURSING HOME ADMINISTRATOR (Examination approval)

Nathan Millman – Mr. Spilecki made a motion, seconded by Mr. Daisey to approve Mr. Millman for licensure pending passing the NAB Exam. The motion was unanimously approved.

NURSING HOME ADMINISTRATOR LICENSE RATIFICATION

Mr. Ballas made a motion, seconded by Ms. Squier to ratify the licensure list.

NHA Licensure List

Anne Marie Studd (11/30/09)

Virginia Beth Jarrell (12/9/09)

TEMPORARY ADMINISTRATOR LICENSE (RATIFY)

Peter J. Burke, Jr. – Mr. Daisey made a motion, seconded by Mr. Ballas to ratify the issuance of the temporary administrator license extension. The motion was unanimously approved.

REVIEW OF NURSING HOME ADMINISTRATOR RECIPROCITY APPLICATIONS –

There were no applications to review.

Complaints – No updates

Rules and Regulations Discussion

Mr. Spilecki stated Ms. Murphy and Ms. Holt will compile the current changes and update the Board at the March meeting.

Other Business before the Board (for discussion only)

There was no other business before the Board.

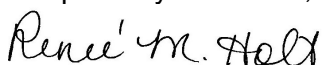
PUBLIC COMMENT

SCHEDULED MEETING – The next meeting will be held on March 9, 2010 at 1:00 p.m. at 861 Silver Lake Boulevard, Cannon Building, Conference Room B, Dover, Delaware.

ADJOURNMENT

There being no further business, Mr. Ballas made a motion, seconded by Mr. Daisey to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 1:40 pm.

Respectfully submitted,



Renee' Holt
Administrative Specialist II